

WHSBBA Meeting

Thursday, 1/10/08

In Attendance: Keith Lesko, Karen Lesko, Gina Pape, Gerry Miller, Arturo Denis, Regina Mungia, Julie McAndrew-Holt, Susan Tyreman, Anders Tyreman, Barb Polarinakis, Dodie Reuling, Laura Sammons, Dottie Jordan, Joe Jordan, Cindy Herring

7:05 Meeting called to order by Keith.

Secretary Report

- 1) Review of Secretary's report from December meeting - a motion was made by Susan Tyreman to accept and was approved by all present.

Treasurer Report

- 1) Financials are up to date through December 2007. Susan will present an updated "to date" report at the next meeting.
- 2) JP Polarinakis has completed the audit and has presented a list of questions to Susan for review. Answers to questions will be provided with the goal of having a complete report done the week of January 13th.
- 3) Final reconciliation for concessions is still being completed. We are still waiting on the final invoice from Emergency Ice, and also waiting on completing the financials with Centennial from their competition. High School
- 4) There are still 3 students that still owe for Winterguard.
- 5) First deposit for hotel and entertainment for Spring Trip is due 2/8/08 in the amount of \$1,000. Final payment is due 45 days before actual first day of trip along with final head count and room lists.

Old Business

- 1) 2006 – 2007 Audit
 - A. See notes from Treasurer Report. Results of audit will be discussed at February meeting.

New Business

- 1) Volunteer Survey Recap
 - A. We received 24 volunteer surveys. Keith presented a summary of scores and comments.
 - B. Keith will be speaking at the Spring concerts at both Staley Middle and Griffin Middle to inform the incoming freshman parents about the New Member Meeting in May and let them know the importance of their attendance.

- 2) Bylaws Committee

- A.** Bylaw committee will be formed to review and possibly make changes to the current set of bylaws. Laura will be chairing the committee.
- B.** Anders Tyreman volunteered to be on the committee.
- C.** Board member's recommended changes are due back to Laura and Keith by 1/24/08.

3) Booster Club Liability Insurance

- A.** The current policy expires on March 1, 2008. The cost to continue the policy is approximately \$1,000.00. This was in the approved budget at the beginning of the year.

4) Fundraisers

- A.** There are still cookbooks available for sale.

5) Winter Guard Competition

- A.** The event has been cancelled due to a scheduling conflict with the school calendar.
- B.** There is a possibility that an event will be held at Liberty on the same date. This has not been confirmed as of yet. High School

6) Grants and Donations – no update available

7) Spring Trip

- A.** There are currently more parents signed up to chaperone than there are parents that have paid their deposit. The 11 parents that have paid their deposits will be chaperones for the trip. Those parents that have signed up but not paid their deposit will be contacted to determine their level of interest in being chaperones.
- B.** Mr. Miller is hoping to have a total of 12 – 15 chaperones for the trip.
- C.** If additional parents wish to go on the trip but not serve as chaperones, they may do so and travel at their own expense. Susan will work with Mr. Miller on the pricing and logistics for additional parents attending. Parents who want to attend and also bring younger siblings will be welcomed, but will not be considered chaperones.
- D.** As of today, approximately 79 – 80 students have signed up to go on the trip.
- E.** The initial deposit of \$75.00 was due at the Holiday Concert, with the next payment due on January 17, 2008.

8) UIL Advance Payment

- A.** Mr. Miller requested \$200.00 from the boosters to pay the advance fee for the UIL competition. FUSD will reimburse the amount to the boosters for this advance. A motion was made by Karen Lesko and approved by all in attendance.

9) Board Position Job Descriptions

- A.** Board members were asked to review job descriptions and update or delete any changes necessary. Changes are to be e-mailed to Laura and Keith by 1/24/08.
- B.** Current job description template will be distributed to the Board

10) Board Organization Chart

A. Board members were asked to review the current organizational chart and make recommended changes. Changes are to be e-mailed to Laura and Keith by 1/24/08.

11) Website Traffic Quota

A. There is a need to upgrade the current website due to increased traffic and downloading of MP3 files. The cost to handle this upgrade will not exceed \$108.00 annually.

B. A motion was made by Joe Jordan to have the Boosters pay for the cost of this upgrade and was approved by all in attendance.

12) Mr. Miller Comments

A. Band members are currently balancing their time among exams, Winterguard competition, and solo and ensemble preparation.

B. Mr. Miller asked that he be kept informed of any issues that we feel may need his attention.

C. There is a possibility that the band may play at Graduation, but no final decision has been made.

Meeting was adjourned at 8:05 p.m.